

Internship at River Source in Santa Fe, New Mexico



This position is open to students grades 10-12 with a strong interest in natural resources, environmental education, science, science communication, and/or water and watersheds. This is a paid internship with flexible working arrangements (a minimum of 1 day a week for 4 hours a day), over the summer break and potentially into the fall 2017. River Source is located in Santa Fe, New Mexico. You must be able to provide transportation to get to the starting worksite at 2300 West Alameda in Santa Fe.

Depending on the interest and capabilities of the candidate and work load for River Source there are multiple opportunities for the summer internship. Activities may include:

- **Website content authoring.** Expanding our website's blog and content. Tasks would include authoring of content for our blog on topics including but not limited to environmental education, education and field trip best practices, and news related to ecological restoration and citizen science; implementation of search engine recommendations; updating and crafting social media fundraising and educational campaigns; and more. Strong writing skills are required.
- **Watershed data collection and analysis.** Entering of data from monitoring locations; development of reports for identified sites in New Mexico. Developing a River Source guide for teachers to use iNaturalist on their field trips.
- **Ecological restoration and monitoring work.** Depending on the field schedule for River Source project work, a portion of the time may be spent doing revegetation, erosion control, water quality monitoring, and vegetation identification.
- **Fundraising appeals.** Development of targeted fundraising appeals written from student's point of view and description of work done by River Source.
- **Posting on jobs board.** Finding and posting job, internship, and scholarship opportunities to greenjobsnm.org using standard formatting.

Intern will receive a \$500 stipend for work over the summer for approximately 45 hours of work.

To apply: Please email your **3 required documents** as attachments to riversource1@gmail.com with "intern application" in the subject line.

1. Application (attached to this document) - you can write or type your response
2. Cover letter
3. Resume

Internship period: Beginning in mid-June (~ June 19), and proposed end time in the first week of August depending on intern and staff schedules. Extending the internship into September 2017 is possible. ***Applications will accepted until 5:00pm June 1, 2017.***

APPLICATION FOR HIGH SCHOOL INTERNSHIP WITH RIVER SOURCE

Alteration of the formatting of this application is acceptable, however the questions must remain the same

Name:

Date:

Phone Number:

Email address:

Current School:

Status next school year (circle or highlight one): Sophomore / Junior / Senior / Just Graduated

1. What aspect of River Source are you most interested in? Why?
2. How might this internship impact your future?
3. What do you want to do after high school?
4. Why should we hire you for this position?
5. Do you enjoy spending time outdoors? What types of activities do you like to do?
6. Do you have any trips planned for this summer? If so, when?
7. Do you have a reliable way to get to River Source for work?

Reference Information:

Cannot be anyone related to you.

Name	Phone	Email	How does this person know you?	# years he/she has known you